

Work together; Succeed together.



Student Career Passport

St Mary's Catholic College



Year 9

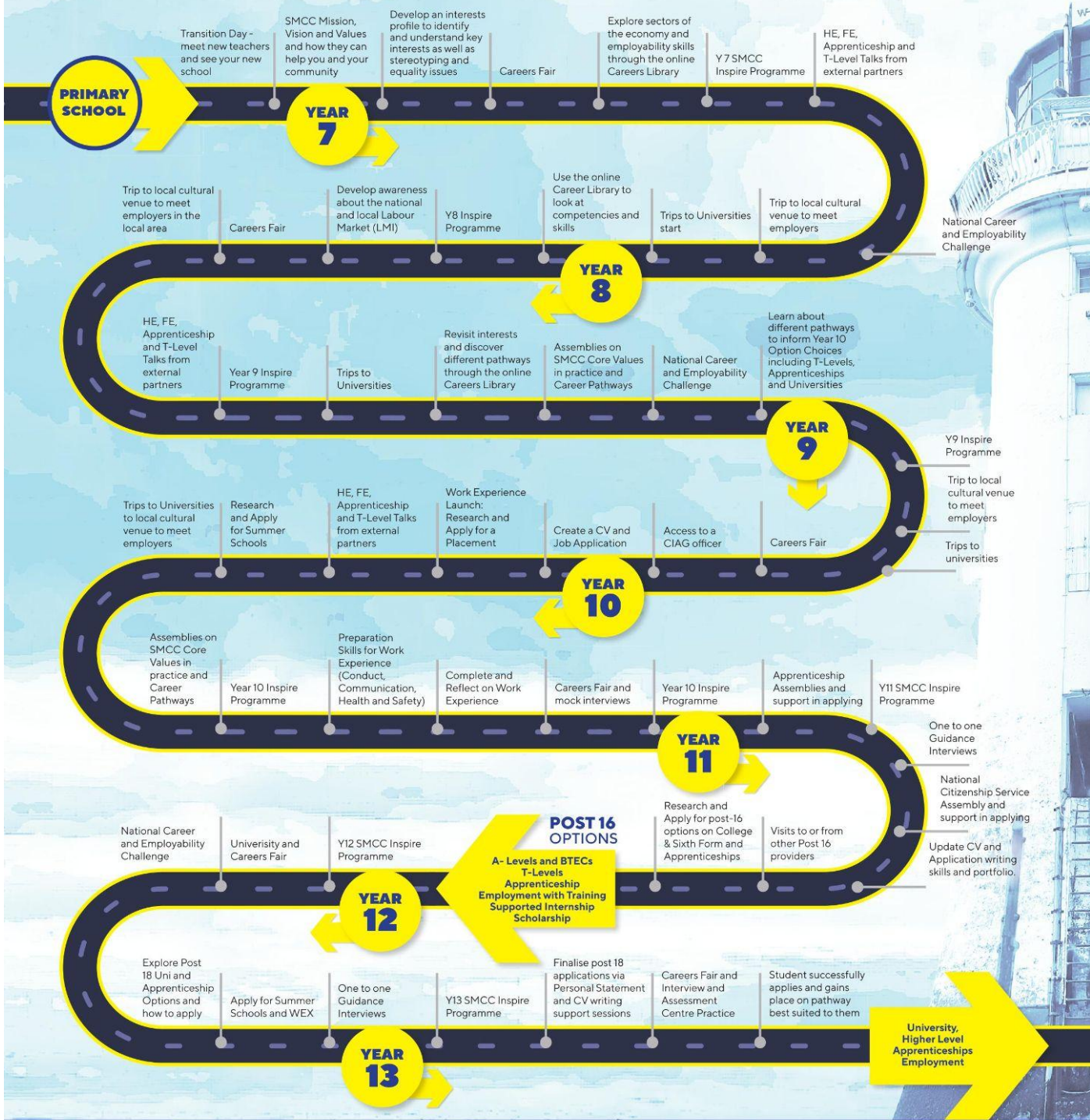
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St Mary's Catholic College

YEAR 7-13 CAREERS PATHWAY



WORK TOGETHER, SUCCEED TOGETHER

Welcome to your St Mary's Career Passport



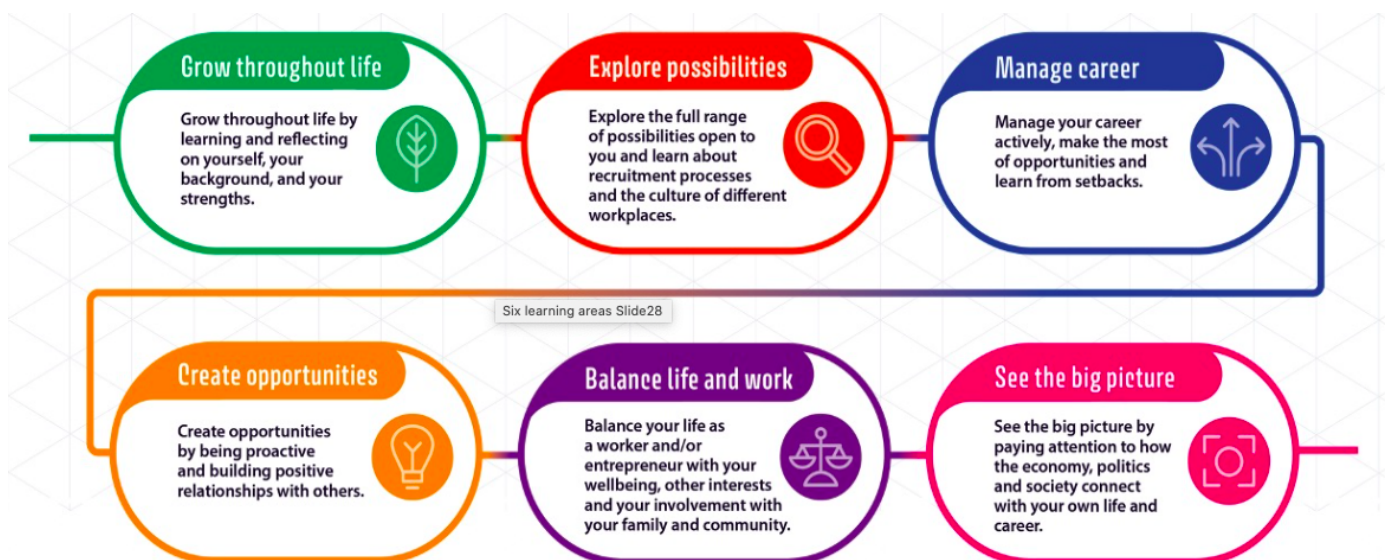
Your St Mary's Career Pathway is based on the Career Development Institute (CDI) and Gatsby Benchmarks. These are National Frameworks that schools use to make sure they are providing brilliant and effective careers education and guidance. We use them to ensure that we are giving you a flying start by helping you gain the knowledge and skills you need to begin navigating your way successfully through career choices and changes.

CDI FRAMEWORK

The main purpose of the CDI's Career Development Framework is to clarify the skills, knowledge, and attitudes that individuals need to have a positive career. A 'positive career' will mean something different to everyone, but it will typically include being happy with the way you spend your time, being able to contribute to your community and being able to have a good standard of living.



The CDI's [Career Development Framework](#) describes the six career development skills that people need to have positive careers.



THE GATSBY BENCHMARKS

The Gatsby Benchmarks are a framework of 8 guidelines that define the best careers provision in schools and colleges.



How the benchmarks are implemented at St Mary's is described below:

Benchmark	How you will see this at St Mary's
<p style="text-align: center;">1</p> <p style="text-align: center;">A STABLE CAREERS PROGRAMME</p>	<ul style="list-style-type: none"> ● The Careers strategy is the basis for the careers programme and is summarised on page 1 of this document. ● We use an online portal called Unifrog as our one-stop-shop where you can easily explore your interests, then find and successfully apply for your next best step after school. ● Our strategy is shared with parents, carers, governors and our careers advisors. ● You will take part in events like assemblies and special lessons with people of the world of work, colleges and universities. ● External opportunities will be sent out to you, parents, carers and teachers. ● The Careers Programme will be evaluated every 3 Years considering feedback from Students, Teachers, Employers and Parents/Carers ● The school has appointed a Career Leader who is a member of SLT and who has strategic responsibility for the school's Careers Programme (this is Mrs Parry).
<p style="text-align: center;">2</p> <p style="text-align: center;">LEARNING FROM CAREER AND LABOUR MARKET INFORMATION</p>	<ul style="list-style-type: none"> ● You have access to Careers and Labour Market Information through the Careers Programme taught in Inspire Time, through this passport and via the school careers portal https://www.unifrog.org/ ● As well as parental logins to Unifrog, we provide parents and carers with at-least fortnightly updates on Labour Market Information as well as careers, FE/HE and Vocational events.

3

ADDRESSING THE NEEDS
OF EACH PUPIL

- We believe that you can achieve whatever you want to in life and we aim to give you knowledge and skills to work out what this is and how you can do this.
- We have links with local colleges and employers from a cross section of sectors and invite these partners into school to talk you and share their experiences.
- We help you challenge stereotypical thinking through assemblies and Inspire time and by ensuring there are no barriers to any opportunities offered.
- Your Unifrog account will help you curate your own personal record of careers and enterprise experiences that you are involved in and link to next steps for you to research.
- You will be supported and guided in making the right choice for you at each stage of your St Mary's journey e.g From Year 6 to 7, choosing Options in Year 9, your post 16 choices - whether that is with us or somewhere else and your post 18 choices.

4

LINKING CURRICULUM
LEARNING TO CAREERS

- Learning about careers, enterprise and skills learning has been woven into the planning for your subject lessons, links to the real world, education pathways education and careers.
- You will see and hear this through classroom discussions, problem solving, learning about real people in different careers, realising the relevance of skills in the subject to future career paths, classroom displays, school trips and visits and assemblies.

5

ENCOUNTERS WITH
EMPLOYERS AND
EMPLOYEES

- You will be given opportunities in lessons, assemblies, Careers Day and Enterprise Day events and external visits and trips to meet with local employers and employees from different areas of industry and employment.
- Teachers will talk to you about their experience of work and university.
- You will complete Unifrog activities to support this learning and to learn about national and international employers and job markets.

6

EXPERIENCES OF
WORKPLACES

- You will be supported in researching and securing work experience placements in Year 10 and, if you stay in the Sixth Form with us, in Year 12.
- You will be given opportunities to take part in external visits and trips to meet with local employers and employees from different areas of industry and employment.

<p style="text-align: center;">7</p> <p style="text-align: center;">ENCOUNTERS WITH FURTHER AND HIGHER EDUCATION</p>	<ul style="list-style-type: none"> • Speakers from local sixth form colleges, apprenticeship providers and other vocational pathways - as well as our own Sixth Form Team at St Mary's - will run assemblies and workshops for you. • We will organise trips and visits to Universities for you. • Universities will come to visit us to tell us how to apply successfully and what life there is like (we have had speakers from Liverpool, Chester and Oxford universities recently).
<p style="text-align: center;">8</p> <p style="text-align: center;">PERSONAL GUIDANCE</p>	<ul style="list-style-type: none"> • In Year 11 and 13 Students appointments will be organised for you to meet with our external, independent Careers Advisor. • This advisor will also be available to speak to on Year 9 Options Evening, Sixth Form Open Evening and exam results days. • The Unifrog platform is designed to support you in making the most informed decisions about your futures. • You have your own personal account and have been sent "a welcome to Unifrog" login to your Gmail account for you to explore and research.

Login to Unifrog



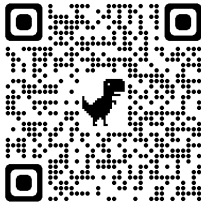
Go to your GMail account and click on the link in your Unifrog welcome email. You can then create a password and can begin using the platform.

Remember to write your password down somewhere !

You can then login to Unifrog www.unifrog.org using your school email address and password that you set up. and they can do so from any computer, tablet or smartphone.



Year 9 Career Passport

Activity Description	What did I learn, find out or what to know more about?
<p>Interests Profile</p> 	<p>Back in the 1950s, John Holland came up with a theory that the careers people enjoy are linked to their personalities.</p> <p>He identified six categories of personality, and careers that matched each one.</p> <p>Realistic Investigative Artistic Social Enterprising Conventional</p> <p>No one person's personality fits neatly into one of Holland's categories. But it's a helpful start in learning about yourself and exploring subjects and careers you're likely to enjoy!</p>

When people choose a career or subject, they often think about what would suit their personality, match their interests, and make them happy!

What are my strengths?

What makes me feel accomplished?

My personality

What motivates me?

What activities do I enjoy?

What do I need to feel happy?

5 very unusual jobs



What I liked about these jobs and careers

.....

.....

What I don't like about these jobs and careers

.....

.....

What I found interesting

.....

.....

Exploring the Labour Market:

Careers Fair

What jobs do people do near us?



Who did you speak to?

.....

.....

What did you find out?

.....

.....

What actions do you have to follow up?

.....

.....

Were there any businesses or sectors missing that you would like to see next year?

.....

Your Dream
Job?



What is a career?

.....
.....

How is a job different from a career?

.....
.....

List all the jobs that you can think of, in 2 minutes.

Choose one that you think might be your favourite.

Three things you already know about this job

1.

.....

2.

.....

3.

.....

Two skills you need to do this job

1.....

.....

2.....

.....

One question you have about doing this job

1.....

What details do you want to know about a dream job before you choose it?

Competencies needed

Working environment

Salary

Qualifications needed

Job location

What the job leads onto next

Day-to-day tasks

Working hours

Company values

Company values

Which of the issues above would you care about and why?

.....

.....

Unifrog Careers Library



The Careers library on Unifrog makes searching for a job simple! Log in and find the Careers library in the 'Exploring pathways' section.

ACCESS ALL THE TOOLS BELOW Exploring pathways

Interests profile ✓ Quiz completed: C and A and S Start >	Personality profile ✓ Quiz completed: ESFJ and ENFJ Start >	Careers library ✓ Careers favourited Go to tool >
Subjects library ✓ Subjects favourited Go to tool >	Know-how library ✓ Guides favourited Go to tool >	MOOC You have 1 shortlist Start >

What will jobs be like in the future?



<https://www.youtube.com/watch?v=9laIQIY25lw>

Communication and Leadership: What makes a great communicator?

Do you think any of these people are good communicators or great leaders? What qualities set them apart? List five characteristics or qualities that you think they display that make them great communicators or leaders in the space below:



Greta Thunberg

Oprah Winfrey

Barack Obama

Kim Namjoon

David Attenborough

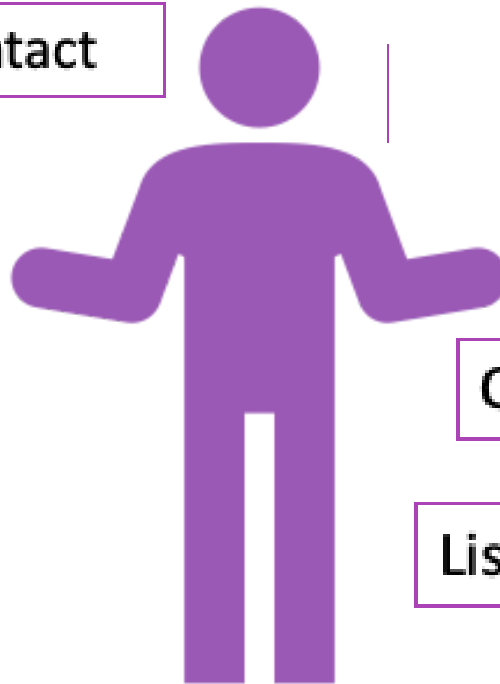
Laverne Cox



What are great Communication and Leadership Skills?

Thoughtfully chosen words

Eye contact



Clear voice

Listening

Can you add 5 more?

Do these also make GREAT LEADERSHIP SKILLS? Are they the same?

Circle or underline those you think are most important?

Why are these important to you or to others?

.....

.....

What makes you great?

You've spent time thinking about what makes some celebrities have good communication characteristics.

Have you thought about what might make you a great communicator or a great leader?

Use the space below to describe your strongest communication skill:

Year 10 and Year 11 OPTIONS

GCSEs are academic qualifications taken by UK students in Year 10 and 11. They are intended to give a broad foundation of knowledge that will prepare you for further study, such as A-levels, BTECs, apprenticeships or the IB Diploma.

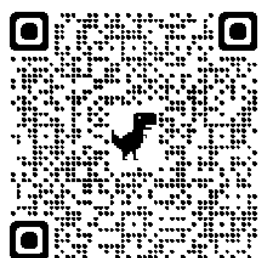
It is compulsory in the UK to take GCSEs in English Language, Maths, and Science. But what other subjects can you study? And how do you choose? This lesson will get you started!

<https://www.unifrog.org/student/know-how/keywords/choosing-your-level-2-qualifications>

Choosing your Level 2 qualifications

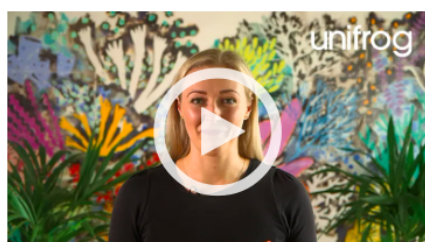
Your next steps: choosing your subjects and qualifications

unifrog



Know-how library

Use our guides to find out what you need to know



College, apprenticeship, or university? ♥

Find out which is the best option for you

[Read the guide >](#)



For parents and caregivers: helping your child make their Level 2 qualification choices ♥

Helping your child make the right choices for them

[Read the guide >](#)



Choosing your Level 2 qualifications ♥

Your next steps: choosing your subjects and qualifications

[Read the guide >](#)

Before you start your research, it's time to get some basic GCSE facts straight! Below are some statements about GCSEs. Circle or highlight to show whether they are true or false. For the statements which are false, write your correction in the space below.

You don't have to know what future career you want in order to pick your GCSEs.

TRUE / FALSE

If false, write your correction:

When choosing your GCSEs, the most important opinion is your parents'.

TRUE / FALSE

If false, write your correction:

You should pick the GCSE subject which is taught by your favourite teacher.

TRUE / FALSE

If false, write your correction:

It's compulsory to take a GCSE in a foreign language.

TRUE / FALSE

If false, write your correction:

Important, not important?

The subjects your friends are choosing

Your parents' opinions

The subjects you enjoy

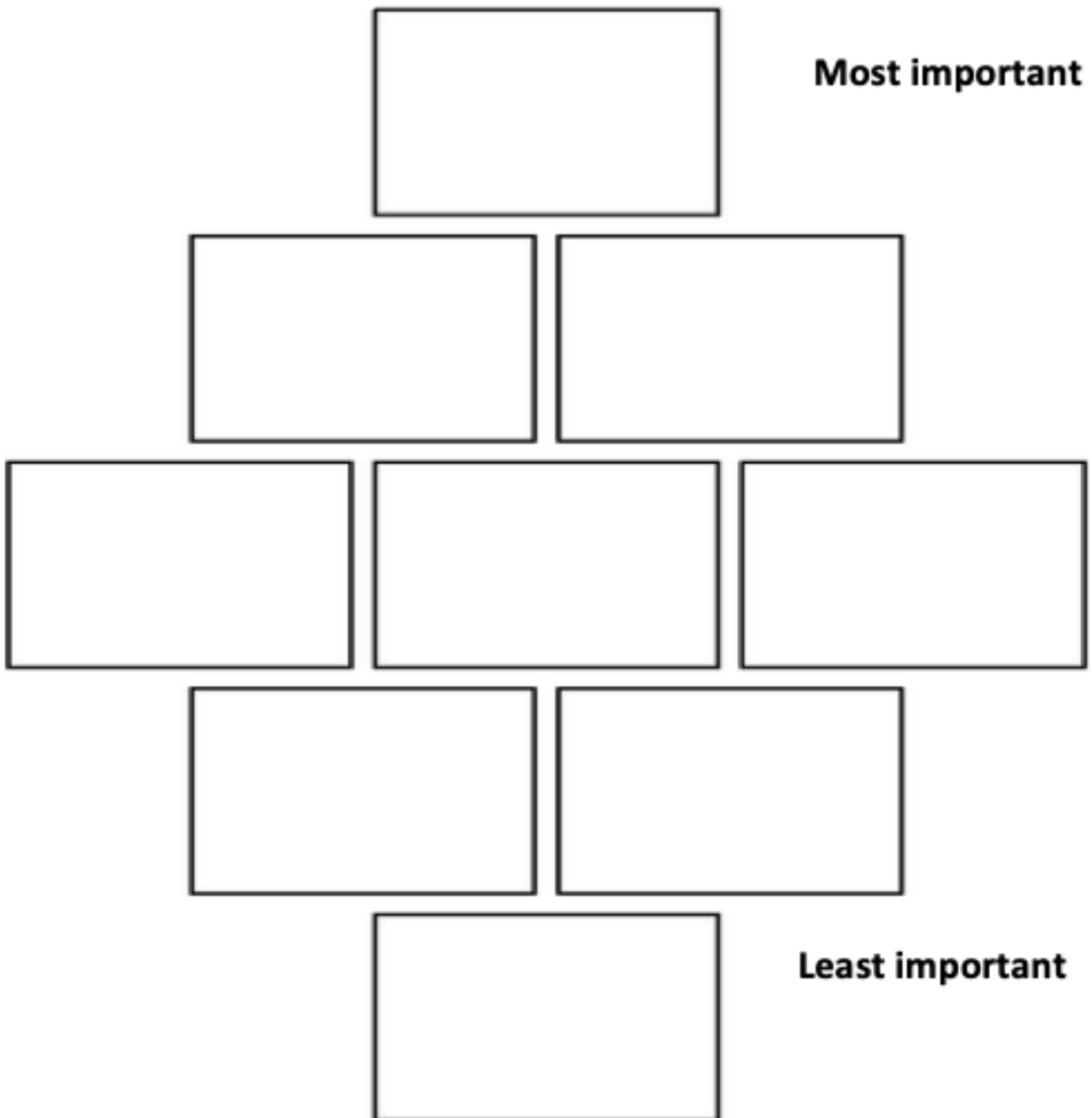
The qualifications necessary for your chosen career path

The knowledge required for the A-level/apprenticeship you're interested in

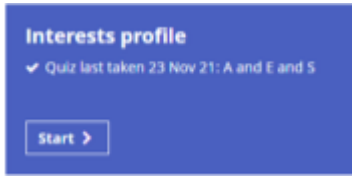
Your teacher's opinions

The subjects you achieve high grades in

The department your favourite teacher works in

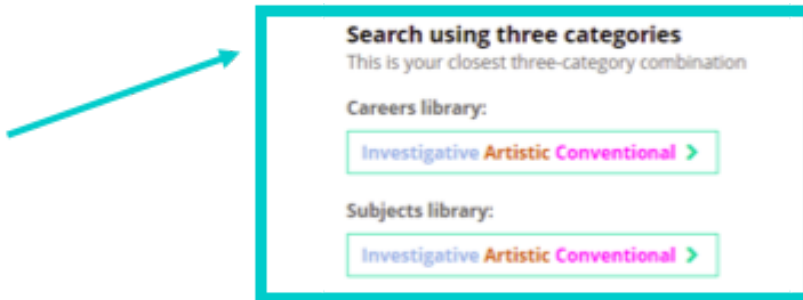


Using Unifrog to explore your options



Click 'Start' on the tool and take the quiz to generate your Interests profile!

Once you have your top three interests, you can search the Subjects and Careers libraries for pathways that match.



Now it's your turn!

Write down five subjects which you are strongly considering after your research. Next to each one, write a sentence on why this subject could be right for you. For example:

French – French GCSE will suit my strong communication skills and will be useful to signal to universities that I am a strong candidate.

1.

2.

3.

4.

5.

Year 9 Options Evening Preparation

Date _____

Subjects I will visit?

What questions do I want to ask?


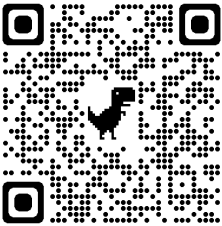
What do I need to talk to my parents or carers about?



What do I need to ask the Independent Careers Advisor?

What questions do I need to ask my subject teachers?

Curriculum Areas

How can I use my skills from School in the real world?

Curriculum Area	Real world skills, jobs and local labour market information
<p>English</p> <p>Liverpool City Region Guide</p> <p>Guide for students</p> 	<p>English helps me develop and improve the following skills that are needed outside of school:</p> <p>Qualifications and skills in English are particularly necessary in the following jobs:</p> <p>Where we live, the Liverpool City Region in particular, has the following employment opportunities that would use good English Skills:</p>
<p>Maths</p> <p>Maths Liverpool City Region Guide</p> <p>Maths Guide for Students</p> 	<p>Maths helps me develop and improve the following skills that are needed outside of school:</p> <p>Qualifications and skills in Maths are particularly necessary in the following jobs:</p> <p>Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good Maths Skills:</p>

<p>Health Liverpool City Region Guide</p> <p>Health Student Guide</p> 	<p>Science helps me develop and improve the following skills that are needed outside of school:</p> <p>Qualifications and skills in Science are particularly necessary in the following jobs:</p> <p>Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good Science Skills:</p>
<p>History</p> <p>Professional and Business Services Liverpool City Region Guide</p> <p>Professional and Business Services Guide for Students</p> 	<p>History helps me develop and improve the following skills that are needed outside of school:</p> <p>Qualifications and skills in History are particularly necessary in the following jobs:</p> <p>Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good History Skills:</p>
<p>Geography</p> <p>Low Carbon Liverpool City Region Guide</p> <p>Low Carbon Guide for Students</p>	<p>Geography helps me develop and improve the following skills that are needed outside of school:</p> <p>Qualifications and skills in Geography are particularly necessary in the following jobs:</p>



Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good Geography Skills:

Art

[Digital and Creative Liverpool City Region Guide](#)

[Digital and Creative Guide for Students](#)



Art helps me develop and improve the following skills that are needed outside of school:

Qualifications and skills in Art are particularly necessary in the following jobs:

Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good Art Skills:

[Innovation Liverpool City Region Guide](#)

[Innovation Student Guide](#)



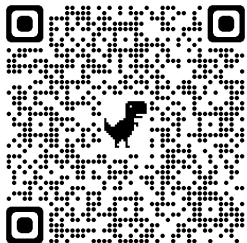
Design and Technology

[Advanced Manufacturing Liverpool City Region Guide](#)

[Advanced Manufacturing Guide for Students](#)

[Innovation Liverpool City Region Guide](#)

[Innovation Student Guide](#)



Design and Technology helps me develop and improve the following skills that are needed outside of school:

Qualifications and skills in Design and Technology are particularly necessary in the following jobs:

Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good Design and Technology Skills:

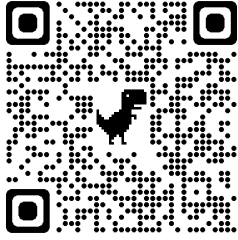
Food (Hospitality and Catering)

[Visitor Economy Liverpool City Region Guide](#)

[Visitor Economy Guide for Students](#)

Food helps me develop and improve the following skills that are needed outside of school:

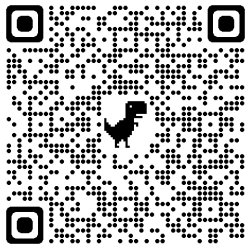
Qualifications and skills in Food are particularly necessary in the following jobs:



Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good Food Skills:

Religious Education

[Employability Skills](#)
[Liverpool City](#)
[Region Guide](#)



Religious Education helps me develop and improve the following skills that are needed outside of school:

Qualifications and skills in Religious Education are particularly necessary in the following jobs:

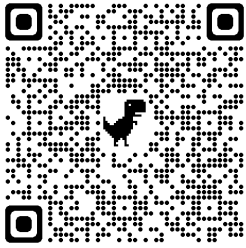
Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good Religious Education Skills:

Drama

[Employability Skills](#)
[Liverpool City](#)
[Region Guide](#)

Drama helps me develop and improve the following skills that are needed outside of school:

Qualifications and skills in Drama are particularly necessary in the following jobs:



[Innovation
Liverpool City
Region Guide](#)

[Innovation Student
Guide](#)



Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good Drama Skills:

Music

[Visitor Economy
Liverpool City
Region Guide](#)



[Visitor Economy
Guide for Students](#)

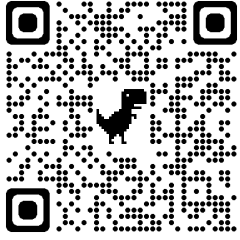


Music helps me develop and improve the following skills that are needed outside of school:

Qualifications and skills in Music are particularly necessary in the following jobs:

Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good Music Skills:

<p>French</p> <p>Visitor Economy Liverpool City Region Guide</p> <p>Visitor Economy Guide for Students</p> 	<p>French helps me develop and improve the following skills that are needed outside of school:</p> <p>Qualifications and skills in French are particularly necessary in the following jobs:</p> <p>Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good French Skills:</p>
<p>PE and Dance</p> <p>Visitor Economy Liverpool City Region Guide</p> <p>Visitor Economy Guide for Students</p> 	<p>PE and Dance helps me develop and improve the following skills that are needed outside of school:</p> <p>Qualifications and skills in PE and Dance are particularly necessary in the following jobs:</p> <p>Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good PE and Dance Skills:</p>
<p>Computing</p> <p>Technological Liverpool City Region Guide</p> <p>Technological Guide for Students</p>	<p>Computing helps me develop and improve the following skills that are needed outside of school:</p> <p>Qualifications and skills in Computing are particularly necessary in the following jobs:</p>



[Innovation
Liverpool City
Region Guide](#)

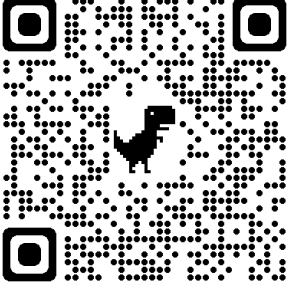
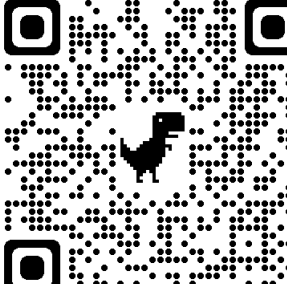
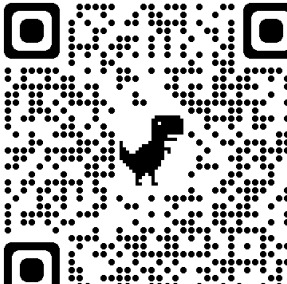
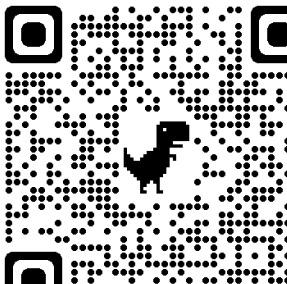
[Innovation Student
Guide](#)



Where we live, the Liverpool City Region, in particular, has the following employment opportunities that would require good Computing Skills:

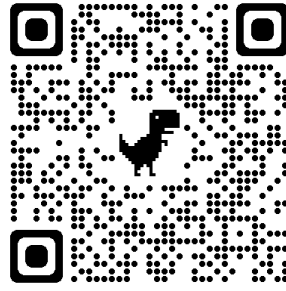
“Job of the Week”

Jobs I have found out about:

<p><u>5 very unusual jobs</u></p> <p>Comments (what I like, don't like or am interested in):</p>	
<p><u>Journalist</u></p> <p>Comments (what I like, don't like or am interested in):</p>	
<p><u>Zookeeper</u></p> <p>Comments (what I like, don't like or am interested in):</p>	
<p><u>Chef</u></p> <p>Comments (what I like, don't like or am interested in):</p>	

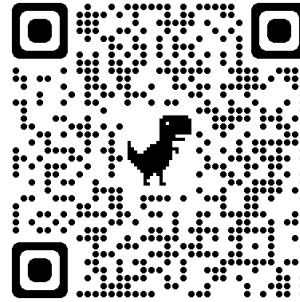
Urban Designer

Comments (what I like, don't like or am interested in):



Nutritionist

Comments:





Apprenticeships



APPRENTICES

To become an apprentice, you must:

- be 16 or over
- not already be in full-time education
- live in England

You can start an apprenticeship whether you're starting your career, want a change or you're upskilling in your current job. You can have a previous qualification like a degree and still start an apprenticeship.

If you don't live in England, check out apprenticeship options in [Scotland](#), [Wales](#), or [Northern Ireland](#).

As an apprentice you'll:

- learn and train for a specific job
- get paid and receive holiday leave
- get hands-on experience in a real job
- study for at least 20% of your working hours - usually at a college, university or with a training provider
- complete assessments during and at the end of your apprenticeship
- be on a career path with lots of future potential

What is an apprenticeship?

An apprenticeship is a real job where you learn, gain experience and get paid. You're an employee with a contract of employment and holiday leave. By the end of an apprenticeship, you'll have the right skills and knowledge needed for your chosen career.

Levels of an apprenticeship

Each apprenticeship has a level and an equivalent education level. You can start an apprenticeship at any level.

Depending on the level, some apprenticeships may:

- require previous qualifications such as an English or maths GCSE
- give extra training in the English or maths skills needed so you're at the right level

At the end of your apprenticeship, you'll achieve the equivalent education level. For example, if you complete a level 3 apprenticeship, you'll achieve the equivalent of an A level.

	Level	Equivalent education level
Intermediate	2	GCSE
Advanced	3	A level
Higher	4,5,6 and 7	Foundation degree and above
Degree	6 and 7	Bachelor's or master's degree

Scan this to look at all the apprenticeships that are available.



Scan this for advice on how to apply.



T-LEVELS

T Levels are a 2-year qualification that you can do after GCSEs as an alternative to A levels, other post-16 courses or an apprenticeship.

They have been designed with leading businesses and employers to give you the knowledge and skills you need.

EQUIVALENT TO 3 A LEVELS

T Levels are an alternative to A levels, apprenticeships and other 16 to 19 courses. Equivalent in size to 3 A levels, a T Level focuses on vocational skills and can help students into skilled employment, higher study or apprenticeships.

A 45-DAY INDUSTRY PLACEMENT

Each T Level includes an in-depth industry placement that lasts at least 45 days. Students get valuable experience in the workplace; employers get early sight of the new talent in their industry.

80% CLASSROOM, 20% WORK

T Level students spend 80% of the course in their learning environment, gaining the skills that employers need. The other 20% is a meaningful industry placement, where they put these skills into action.



T LEVEL SUBJECTS

RESOURCES FOR PARENTS

