



Aims of the Career Programme

2023 - 2024

Career Entitlement Statement / Learning Outcome **implementation**

Student Entitlement Statement for Careers Education, Information, Advice and Guidance (CEIAG)

By the time you get to the end of Year 7 you will have:

- Had opportunities to reflect on your personal qualities and the way you relate to your peers
- Been given support with the transition from primary to secondary and building positive relationships in a new, larger environment
- Registered on the online career platform Unifrog.
- Begun to identify your strengths and how you can make the best use of them by completing the 'personality' and 'interest' quizzes on Unifrog
- Learnt how to complete (and completed) your Year 7 Careers Passport
- Started finding out about different career areas and qualification routes that might interest you in the future, through Google Classrooms (GC) and Inspire careers sessions, via an introduction to the careers library and by reading the careers bulletins (including 'Job of the Week') sent out fortnightly
- Taken part in career based activities during National Apprenticeship Week (NAW) - usually February each year
- Taken part in career based activities during National Careers Week (NCW) - usually March each year
- Taken part in the National Careers Challenge, hosted in school and off timetable, by 'The Information Learning Group (TILG) - theme for 2023 (March 7th) is 'AirProducts' challenge
- Started to see how curriculum teachers link their delivery to particular career areas and developing work related skills
- Experienced an encounter with an employer
- Been given the opportunity to attend a residential stay, with a focus on developing 'life-long' skills including resilience, empathy, team building and the concept of 'learning for life'
- Had optional access to impartial information, advice and guidance from a careers or HE provider.

By the time you get to the end of Year 8 you will have:

- Built upon the self-development skills you worked on in Year 7
- Been introduced to the idea of 'agency' and 'taking ownership'
- Built upon your introduction to labour market information (LMI) via careers bulletins, GC and PD sessions
- Started to explore opportunities and future pathways in more depth and to consider, in more detail, what careers of the future may appeal to you
- Started to develop your financial management skills, including budgeting and banking, learning about rights & responsibilities at work, discrimination and stereotyping, having completed modules assigned on Google classrooms and via Unifrog
- Begun to consider not only your strengths but also areas/skills you have identified as needing to be built upon going forward
- Used the Unifrog library to conduct careers research and store relevant information of value to you
- Continued to record information and reflect what you have learnt: completing your Year 8 Careers Passport
- Taken part in career based activities during National Apprenticeship Week (NAW)
- Taken part in career based activities during National Careers Week (NCW)
- Taken part in the National Careers Challenge, hosted in school and off timetable, by 'The Information Learning Group (TILG) - theme for 2023 (March 8th) is the 'Airbus' challenge
- Experienced an encounter (at least one) with a training provider in order to broaden your understanding of future pathway options
- Experience an encounter (at least one) with an employer and employee
- Continued to benefit from curriculum teachers linking their delivery to particular jobs, career areas and work related skills
- Had optional access to impartial information, advice and guidance from a careers or HE provider

By the time you get to the end of Year 9 you will have:

- Continued with your career exploration and self-development by taking part in careers sessions delivered through Google classrooms, PD sessions and Unifrog. Particular sessions will focus on developing transferable skills; choosing a career; recognising what is important to you in a career as well as rights and responsibilities at work.
- Continued to record information and reflect what you have learnt using your Year 9 Careers Passport
- Developed a greater knowledge of yourself and how you learn; becoming more aware of your 'likes' and 'dislikes'
- Continued to consider why people choose certain careers and why there needs to be a 'work/life balance'
- Developed an understanding of ethical and environmental concerns when considering future career pathways
- Been given information and guidance on subject options available for you to study in Year 10
- Benefited from a series of three live webinar sessions with employees from an international company (Nestle) in order to gain insight into 'making GCSE choices' and considering 'skill sets' employers of the future will be looking for; these sessions will be held in school before Options Evening
- Received additional support from school including GCSE subject assemblies and been given a pre-choice 'options pack', as well as being signposted to information provided on the school website
- Used your developing awareness and knowledge of future pathways to discuss your option choices with 'influencers' such as parents/carers/teachers/form tutors
- Had the opportunity to attend an Options evening with your parents/carers, with universities, training providers, the Careers Lead and CareerConnect Advisor all providing support
- Submitted your GCSE selection choices for Year 10
- Taken part in career based activities during National Apprenticeship Week (NAW)
- Taken part in career based activities during National Careers Week (NCW)
- Experienced a further encounter (at least one) with a training provider in order to broaden your understanding of future pathway options

- Experienced a further encounter (at least one) with an employer and employee
- Attended a Careers Fair at SMCC, with access to employers, universities and local training providers
- Attended (selected students) the 'DiscoverSmart' programme at Edge Hill University, gaining an insight into university life
- Continued to benefit from curriculum teachers linking their delivery to particular jobs, career areas and work related skills
- Had optional access to impartial information, advice and guidance from a careers or HE provider.

By the time you get to the end of Year 10 you will have:

- Had the opportunity to attend careers talks during the school year from visiting speakers on a variety of topics
- Continued to record information and reflect what you have learnt using your Year 10 Careers Passport
- Revisited 'personality profiles' linking in to work environments, as well as CV building and writing applications using Unifrog
- Continued to enhance your knowledge of other LMI via bulletins, GC and use of the Unifrog 'Know how' library
- Developed your understanding of 'The Big Picture' and how economics, politics and cultures can impact the availability of future pathways and opportunities
- Continued to enhance your knowledge of other LMI via careers bulletins, GC and the use of the Unifrog library
- Started to formulate and discuss (with teachers/form tutors/family etc.) your plans in terms of post 16 options and pathways of real interest to you
- Experienced a further encounter (at least one) with a training provider in order to broaden your understanding of future pathway options
- Experienced a further encounter (at least one) with an employer and employee
- Taken part in career based activities during National Apprenticeship Week (NAW)
- Taken part in career based activities during National Careers Week (NCW)
- Continued to benefit from curriculum teachers linking their delivery to particular jobs, career areas and work related skills
- Attended (selected students) the 'StudySmart' programme programme at Edge Hill, gaining an insight into degree course structures and university life
- Had additional optional access to impartial information, advice and guidance from the school's visiting Career Connect Adviser or HE provider.

By the time you get to the end of Year 11 you will have:

- Had the opportunity to attend careers talks during the school year from visiting speakers on a variety of topics.
- Produced a CV and cover letter that focuses on your skills and qualities through the Unifrog online career platform and Google classrooms
- Become more at ease with the concept of agency and taking ownership/responsibility for making things happen in relation to your prospects and your future career
- Completed your Year 11 Passport, including reflective practice on what you have learnt
- Continued to benefit from curriculum teachers linking their delivery to particular jobs, career areas and work related skills
- Experienced a further encounter (at least one) with an employer and employee
- Experienced a further encounter (at least one) with a training provider
- Experienced encounters with Higher Education establishments
- Taken part in career based activities during National Apprenticeship Week (NAW)
- Taken part in career based activities during National Careers Week (NCW)
- Been made aware of all the Post-16 Choices available to you, for example through presentations in assembly, including a session led by the 'Apprenticeship Support and Knowledge' (ASK) team
- Been given the opportunity to attend the Sixth form Open Evening, with universities, CareerConnect advisors and Careers Lead available
- Been given the opportunity to attend 'taster sessions' on your potential 6th Form (or college) subject choices.
- Received a copy of the Sixth Form Handbook', containing information on Post-16 Options, sources of information and advice (including the 'Useful Links' section of our website) and timescales for Post-16 applications.
- Had an individual interview with a member of the Senior Leadership Team (SLT) to discuss your choices of Post-16 subjects and courses
- Completed (if not done already) a one to one interview with our CareerConnect external careers advisor
- Completed (if required) a Future Pathways Interview (FPI) with the MAT Careers Lead to determine next steps after Year 11

By the time you leave the Sixth Form (end of Year 13) you will have:

- Continued to explore local and national labour market trends, considering your views/feelings about careers within the contexts of the environment, community and society
- Been given access to 'Massive Open Online Courses' (MOOCS) via Unifrog to help you to short-list 'best fit' courses for you to make informed future choices
- Learnt to feel more at ease with the idea of rapid change and the concept of 'learning for life'
- Been presented with an 'Interview Preparation Pack' and given support/training on how to succeed at interviews.
- Had the opportunity to attend a 'Mock Interview Day' off timetable - a fifteen minute personal interview conducted by an external professional, with feedback and guidance provided post interview
- Completed an analysis of your interview performance and what you learnt about yourself (strengths and areas to work on)
- Attended a Careers Fair, being given the opportunity to meet a range of further education colleges, higher education colleges and different sizes and types of business organisations, allowing you to investigate options and better understand business and industry
- Attended a Year 12 Careers Pathway Week, with sessions on higher education, gap years, student finance, apprenticeships and producing a CV.
- Identified possible pathways and direction of future study based on your predicted grades, input into Unifrog within the categories of 'aspirational', 'solid' and 'safe'
- Had the opportunity to undertake a minimum of one week's work experience with a company of your choice (you will have organised the placement, with support from family, friends, the school and MPLOY Solutions (support with safeguarding/insurance etc.)
- Had the opportunity to attend careers talks during the school year from visiting speakers on a variety of topics.
- Experienced a further encounter (at least one) with a company who provide post 18 apprenticeships
- Taken part in career based activities during National Apprenticeship Week (NAW)
- Taken part in career based activities during National Careers Week (NCW)

- Taken part in the National Careers Challenge, hosted in school and off timetable, by 'The Information Learning Group (TILG) - theme for 2023 (March 9th) is the 'Thorpe Park Queue' challenge
- Been given the opportunity to visit (off timetable) university 'Open Days'
- Been given the opportunity to attend the UCAS Information Evening attended and supported by our CareerConnect careers advisor
- Been guided through the UCAS application process and making an application through UCAS, if you intend to go to university
- Had the opportunity to attend the Higher Education Convention (usually Liverpool) and individual university and college open days.
- Had the opportunity to request a mock interview for employment or university admission.
- Been provided with an additional '121' interview by a CareerConnect advisor to give further impartial information, advice and guidance. Depending on your plans, this could include support with university and college applications (both in the UK or abroad) or alternative options such as seeking employment, voluntary work, taking a gap year etc.